



# Parent Forum Meeting MINUTES

Meeting date | time 25.03.24

3.30 – 4.15pm

Meeting location Marhamchurch C of E  
Academy

Meeting called by Deirdre Petersen

Type of meeting Parent Forum

Note taker NE

## Attendees

DP (Head teacher)

(parents) ELee, TFay, RChoules,  
EMassen, SHOoper, LHambley, BFlynn

(staff) LVolz, NEllerington, JMaudsley  
CHockin

Apologies: MTurner

## INTRODUCTION/ WELCOME

DP welcomes everyone to the forum and outlines working in partnership with parents for the benefit of the children and our school community. School/ Trust vision and values. Parent voice explained and we are working in partnership to shape the future of our children.

DP read statement from Trust Lead, TC –

## FLOURISHING FUTURES

We are an inclusive School Trust where everything begins and ends with the children. We want to ensure that we have a profound impact on the future lives of our children so that they have choices and options which will enable them to flourish as they go through life. Quite simply, we put children first in all that we do.

We are committed to social mobility by working together as a single School Trust with a shared responsibility for all children, no matter which school they attend, including Church and community schools.

We invest in people, enabling them to flourish and ensure that every child is taught by a great teacher. Our wellbeing strategy enables us to nurture, develop and care for our colleagues so that they can provide the very best for our children.

We want every child to experience an excellent curriculum which is distinctive to their community and create environments where they are cared for, inspired, challenged, and develop a love of learning.

We care passionately about children outside of our School Trust as well. We collaborate and work with other schools and School Trusts as well as being a National English Hub that specialises in early reading and phonics.

We are driven by our values and our passion is to serve our pupils, colleagues, and communities to the very best of our abilities.

Tracey Cleverly  
Trust Lead

### ACTIONS FROM LAST PARENT FORUM MEETING -

**ACTION: DP to consult with staff re pen license and how to progress as we implement the new handwriting approach.** New handwriting approach is now implemented and a huge success – parents have commented in parent consultations how much of an impact is being made. Pens are allocated when CTs see consistency of application (from HW books into exercise books) – this is the decision of the CT and follows formative assessment.

**ACTION: DP to make contact with Cognition Learning to see what they can offer.** Workshops were highly engaging and after school provision successful. This is an expensive resource and we want clubs to be inclusive (not just available to those who can afford) so the school has paid for the after-school. This is not sustainable – we either need to fundraise through PSFA or stop the club.

**Action: DP to consult with teachers re a quiet lunchtime club in Winter months.** Lots of options were available through the Winter months – origami, TTRS, Colouring etc. Now that the weather is better, pupils choose to play outside – Messy Church is currently poorly attended.

**Action: DP to investigate any extra home learning set in addition to non-negotiables and creative projects.** Staff development on how to roll out the non-negotiable times tables, spellings and reading. This is not upheld in every home and the general consensus is that pupils are not reading enough at home or completing records (Ofsted).

**Action: Review changing for PE in school. DP will ask staff for their voice too.** This is working well in school – we have purchased a screen to allow for girls/ boys changing. Some parents still unhappy and sending pupils to school in trainers. Regular reminders are not making an impact to smarten the uniform.

1.1	<p>ACTIONS FROM LAST PARENT FORUM</p> <p>Discussion around the STEM after school club.</p> <p><b>Action: DP to speak to Cognition Learning for availability in Autumn Term (part fundraised/part funded) Parents present would like this club to continue.</b></p> <p>Messy church – lack of children attending, particularly when the weather is fair. A parent asked about using the outdoor classroom for messy church sessions. Lunchtime clubs worked well in the winter months. DP to keep in communication with teachers about lunchtime clubs.</p> <p>Discussion about wrap around care – previously not enough uptake from parents.</p>
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	<p><b>Action: DP to send parent survey regarding wrap around care after Easter.</b></p> <p>Discussion around reading records being filled out but parents queried whether it is being checked by the class teacher. Mrs M mentioned that a parent writes the words their child find tricky in their reading diary. Parents liked this idea.</p> <p><b>Action: Raising profile of reading records with teachers/parents.</b></p> <p>Discussion around PE kit changing in school – parents happy with the current arrangements.</p>
1.2	<p><b>FEEDBACK FOLLOWING OFSTED INSPECTION</b></p> <p>Parent: The report reflected the previous turbulent time at school – feel the positive changes and progress the school has made.</p> <p>Parent: Initially reacted to the result RI but reading the report was positive.</p> <p>Parent: Not fair that Osted come in for a short amount of time and judge the school.</p> <p>Parent: The report was positive and that didn't reflect on the grading.</p> <p>Parent: Very happy with the standard of learning, it's a safe place for my child to be. It's very promising here.</p>
1.3	<p><b>AOB</b></p> <p>A parent asked about possible class splits for the next academic year as their child has been much more settled this year compared to the last academic year.</p> <p>DP informed parents of the future goal of the school to have a one form entry. Parents informed that this year's R class is going to be increased to 30. New learning zones in the outside area are going to be developed. DP will arrange another parent forum to discuss class arrangements. Assured parents that they can meet with DP on a 1:1 basis if they have concerns about class arrangements.</p> <p>Enhanced transition for Y6 and 2 moving up days with their new teacher and a meet and greet for parents. A parent said it's important for them to meet their child's new teacher before September.</p> <p>A parent spoke about their experience when their child started school in September – they didn't have a clue about start times and other arrangements. DP said that there is a prospectus on the website.</p> <p><b>Action: DP to investigate what info we share with new parents – a suggestion has been made that we share a cribsheet with practical information.</b></p> <p>A parent spoke about the same parent persistently parking on the zigzags. Concerned that there is going to be an accident.</p> <p><b>Action: Contact local police team to ask if they can support with a spot check on the car park.</b></p>

DP thanks everyone for attending. Meeting closed at 4.30pm.