

Marhamchurch CofE Primary School Contingency Plan

Marhamchurch School will follow this remote learning alternate plan explained on the following pages in the event of:

- A pupil or pupils needing to self-isolate with their household;
- A group of children or class bubble self-isolating with their household because of a confirmed case in school;
- A whole school closure due to confirmed cases in school;
- Or the whole school closing due to a localised or national lockdown where the school opens to critical worker and vulnerable children only.

Remote Learning Alternate Plan

How will remote learning be delivered?

To obey the government guidance and law, Marhamchurch School will provide 'immediate' remote learning resources that are high quality, safe and aligned as closely as possible with the in school provision at that point in time and our parents will need to understand that their child's engagement in home learning is compulsory unless they are too ill. Therefore, parents will need to continue to report their child's illness to our school secretary (marhamchurch.secretary@celticcross.education) as usual and to support their child's work, including:

- Finding an appropriate and quiet place for them to work.
- Encouraging them to work as independently as possible.
- Encouraging them to work to the best of their ability.
- Encouraging them to work with good levels of concentration.

If possible, each child will be sent home with a blank book and stationary where needed. Completed work will be saved or photographed and uploaded to Class Dojo by either the child or parent with support where needed from the class teacher. Each required day, the core maths and English learning will need to be completed in the morning and uploaded by 1 pm to allow time for the class teacher to respond and comment by 5 pm whereas the afternoon session will need to be uploaded by 3:30 pm and the class teachers will comment within a week. This will allow our pupils the opportunity to ask questions and interact with their class teacher. In addition, it will allow the class teacher to review and mark learning to give individual feedback where needed as well as address any common misconceptions within their future planning.

Priority children none to have no access to a device at home will be given the opportunity to loan a secure device from Marhamchurch School. Priority children none to have no access to a device and no internet access at home will have weekly photocopied resource packs delivered to them. On delivery, the previous

week's completed work will be returned for the class teacher to mark as well as address any misconceptions in future planning or a phone call.

What if a child has not engaged with the daily remote learning?

Where a child has not engaged with a day's remote learning, their parent will receive a support phone call from the class teacher to help overcome any barriers (unless their parent notified us that their child was too ill). After two days of a child not engaging with remote learning, the Head of School will be informed by the class teacher so that he too may help organise support for the family to overcome any obstacles.

How will a younger or SEND pupil be supported to access the remote learning?

For children who require adult support in school, the class teacher (with support from our SENDCO) will work with their parents to deliver an as broad and balanced curriculum to all pupils as possible. For example, this may involve the use of appropriate Oak National Academy SEND lessons. Where SEND pupils would normally receive additional support from SEND outside agencies, the SENDCO will make arrangements for those to continue remotely via Microsoft Teams as long as the agencies engage.

What if an individual child or group of children within a class bubble is required to self-isolate?

For an individual child or a group of children within a class bubble self-isolating, the class teacher will immediately make available learning resources through Class Dojo via the personalised 'messages' section or via a personal parent e-mail. The class teacher will share resources that align as closely as possible to our in school provision by 6 pm the day before to allow parents to see the material prior to supporting their child. Each required day, our aim is that the class teacher will provide 3 lessons, which will include maths, English and an afternoon session. As these resources will be for individuals or groups, they may not be presented in exactly the same format as a whole class resource in order for them to be 'personalised' to the individual concerned or adapted to be suitable for remote home learning.

What if a class bubble is required to self-isolate?

For a class bubble self-isolating, the class teacher will immediately set a daily plan (totalling a minimum of 3 hours work in Key Stage 1 and a minimum of 4 hours work in Key Stage 2) with the associated learning resources on the Class Dojo 'Class Story' learning platform and the school website class page that we used throughout the Summer term 2020. Each daily resource will include phonics/reading, English, maths and at least one afternoon session. Afternoon sessions will include 'topic' subjects (e.g. history, geography and science), which are part of the class topic for that term, or other foundation subjects (which include RE, ICT/computing, PE, Art, DT, Spanish, music and PSHE). Parents will have been informed of the topic intent through our topic web and knowledge organisers on the school website at the beginning of that topic. Where possible, we will plan a weekly SCARF PSHE lesson as well as a daily active/creative (drama, music or PE) activity to support our children's mental health and wellbeing. More information about our curriculum is available on the school website curriculum page (<https://www.marhamchurch.cornwall.sch.uk/curriculum/>). The class teacher will share resources that align as closely as possible to our in school provision by 6 pm the day before. This will ensure that a broad

and balanced curriculum and progression are maintained to the best of our abilities so that our pupil's knowledge and skills are built incrementally.

Accessing Class Dojo

The school will ensure that all parents have access to Class Dojo by 'inviting' them to join via an email and/or a phone call. It is essential that parents respond to this invitation in order to activate their account. If anyone is unable to access Class Dojo because of technical problems or the lack of electronic equipment, they must contact the school who will endeavour to ensure that a solution is found.

What will learning resources look like?

The class teacher will put on Class Dojo and school website class page a daily plan with daily lessons covering English, Maths and an afternoon subject. To clearly explain new content and support the teaching and learning at home, the class teacher will post a pre-recorded Class Dojo video and/or send a video link on their 'Class Story' and the school website class page by 6pm the day before to help with how to teach the lesson such as a White Rose maths video or Oak National Academy video.

The core maths learning in school from September 2020 will be through the White Rose resource and the home-learning facility for this will provide the remote learning materials. These will be accessed as they were in the beginning of the Summer term 2020. Some of the lessons also have videos linked to them to clearly explain new content and if these are available, staff will provide the relevant link on the maths page of the resources.

Parents must ensure that their child reads on a daily basis. Free online ebooks will be available on Oxford Owl. For Class 1 and Class 2, the class teacher will post the RWI phonics sounds daily on Class Dojo 'Class Story' and the school website class page, demonstrating how to say the sound correctly and introduce the picture side of the sound. If children are on RWI set 3 sounds, the graphemes will also be taught. Parents will also be encouraged to watch RWI videos and play phonic play on the internet with their child to help them practise the sound in real and nonsense words. From Class 3 to Class 5, the Class teacher will upload an at least weekly differentiated reading comprehension activity onto their Class Dojo 'Class Story' and the school website class page.

For core learning, staff will also provide links to SPaG.com, Times Table Rockstars and Sumdog for Class 3 to Class 5 pupils. Relevant logins will be sent home at the beginning of term and these should be saved and easily accessible for use at home.

For Science and other foundation subjects, the class teacher may use a range of resources in-line with our in school curriculum (such as using Oak National Academy, Twinkl resources, SCARF PSHE resources) to support remote learning.

To support our children's mental health and wellbeing, we will plan a weekly SCARF PSHE lesson as well as a daily active/creative (drama, music or PE) activity where possible.

Enabling teachers to assess progress and adjust materials to support or extend learning

It is essential that parents and staff work together to ensure the best possible outcomes when using remote learning. Staff need to be able to 'gauge how well pupils are progressing through the

curriculum' (DfE) in order to support or extend learning for each individual child, and can only do this if the child's work is uploaded and shared regularly for them to view. Ideally, this should be done by posting completed pieces of work to the child's portfolio where the teacher can then view and comment and the child can respond. This has proved highly successful in supporting learning in the Summer term and has enabled both pupils and parents to feel supported, valued and 'connected'. Work samples can also be sent via Class Dojo messages or if a parent prefers, via email to our school secretary (marhamchurch.secretary@celticcross.education) who will forward it to the class teacher. Should parents or pupils encounter any difficulties in uploading and sharing work with their child's class teacher, they should Class Dojo message, telephone or email (marhamchurch.secretary@celticcross.education) the school, and help will be given.

Class Dojo – who has access to the various areas?

The whole Dojo system is 'closed' and cannot be accessed by anyone other than those who are registered and registration is only possible if the school has sent an invitation.

Class Dojo Portfolios

When parents and children upload a picture/work sample, the teacher can comment and save it to the child's portfolio. The parent/child who has uploaded it is able to see this, so are the members of staff from Marhamchurch Primary School. No one else has access to this unless a child's other parent also has a Class Dojo account in which case, they have access in the same way. Staff respond to the child's work, knowing that the parent will see this first and will be able to pass it on to the child.

Class Dojo Messages

When sending a 'message' to a member of staff, they are the only person with access to that message apart from the sender.

Class Dojo 'Class Story'

Class story can be accessed by everyone within the class and Marhamchurch School staff. ***Only the Marhamchurch School staff can post onto class story*** so any posts sent in will not appear for other parents and children to see unless the staff member posts it to another class too or the whole school. If parents do not wish any of their child's posts to be shared and celebrated on Class Dojo 'Class Story', they need to inform the class teacher.

EYFS remote learning

Weekly rainbow challenges will be uploaded to the Class Dojo 'Class Story' and the school website class page. Parents will be able to either start a Class Dojo portfolio for their child to upload a photo or sample of their learning. Alternatively, they are invited to upload a photo or sample of their learning via Tapestry, which will then form part of their child's 'Learning Journey' for this academic year.

Parents must ensure that their child reads on a daily basis. Free online ebooks will be available on Oxford Owl. For RWI phonics, the class teacher will post the sounds daily on Class Dojo 'Class Story' and the school website class page, demonstrating how to say the sound correctly and introduce the picture side of the sound. If children are on RWI set 3 sounds, the graphemes will also be taught. Parents will also be encouraged to watch RWI videos and play phonic play on the internet with their child to help them practise the sound in real and nonsense words.

Learning together

Over the Summer term 2020, we developed our remote learning resources and the home learning system by sharing ideas and experiences with the parents and children concerned. We are acutely aware of the multiplicity of challenges involved for all concerned, but believe that the system we have devised reflects our school vision of achieving and succeeding together with God by our side through:

- providing immediate, friendly and professional support;
- high quality learning resources planned specifically for the children of Marhamchurch;
- And direct communication between children, parents and staff so that work can be valued, challenges set and individual support given with any concerns immediately listened to and acted upon.

Whatever the future may hold for us, we know that if we all work together, we can provide the very best opportunities for our children to achieve and succeed with God by our side.